

# Class 4 - Monthly Sales and Purchases Report

Dealer Name \_\_\_\_\_ Month / Year \_\_\_\_\_

Address \_\_\_\_\_ Dealer Number \_\_\_\_\_

Sales: List by Company Name and Dollar Amount

Purchases: List by Company Name and Dollar Amount

SOLD TO	DOLLAR AMOUNT	LPGC USE

**MONTHLY TOTALS** \$

PURCHASED FROM	DOLLAR AMOUNT	LPGC USE

**MONTHLY TOTALS** \$

These reports are required to be filed each month by the end of the month following the month being reported. Reports must be filed whether there is activity or not. An additional 5 days will be allowed for mail delays. Reports filed after the allowable time has elapsed will be subject to citation. Monthly reports must reconcile with dollars of sales reported for permit renewals. Reports may be mailed, hand-delivered, faxed, or e-mailed. Reports may be in other formats as long as the required information is readily determinable.