

Liquefied Petroleum Gas Commission (LPGC)
Wednesday, May 15, 2024
10:00 A.M.
Department of Public Safety
7919 Independence Blvd. – Conference room C & D Baton Rouge, LA 70806

Members Present:

Chairman Ira Cleveland
Commissioner Dominique Monlezun
Commissioner Todd Thompson
Commissioner Ricky Cleveland

Also present:

Executive Director Don Robin
Attorney Jason Hessick
Various Industry representatives

Action Taken:

- I. Called to Order at 10:00 A.M.**
- II. Roll Call**
- III. Public Comments**
- IV. Approval of March 20, 2024 minutes** – *On motion by Commissioner Monlezun, seconded by Commissioner Thompson, the minutes were approved. Motion carried.*
- V. New Business**
 - 1. LPGC reports**
 - a. Statistical report for March 2024
 - b. Detailed appropriation report recap for March 2024 – *Commissioner Monlezun inquired about “Other Charges.” Director Robin will provide clarification later.*
 - c. Accounting total reports for April 2023 / April 2024
 - d. Fire and accidents reports for April 2024
 - e. Compliance audits for April 2024
 - 2. Possible citations for next meeting**
 - a. Regular citations – None
 - b. Insurance citations – None
 - c. Permit renewals – Possible 20; failure to pay permit renewal.
 - 3. Applications heard:**

The following applicant applied for a Class A4 permit and administratively granted and ratified by the Commission:

- **Salle Inc. 1201 E. Trail St. Dodge City, KS 67801, on motion by Commissioner Thompson, seconded by Commissioner R. Cleveland, the permit was granted in absentia. All agreed.**

The following applicants applied for a Class 2 permit and administratively granted and ratified by the Commission:

- **Invision Technical Solutions – 5557 Vidrine Rd. Ville Platte, LA 70586 – Damon Brown approached the Commission. On motion by Commissioner Thompson, seconded by Commissioner Monlezun, the permit was granted.**
- **Uncle Dave’s RV Service LLC – 1162 Kelliwood Drive Shreveport, LA 71106 – on motion by Commissioner Monlezun, seconded by Commissioner R. Cleveland, the application was postponed. All agreed.**

The following applicant applied for a Class 6 permit and administratively granted and ratified by the Commission:

- **D&D Feed & Western Wear, LLC – 3236 Front St. Winnsboro, LA 71295 – on motion by Commissioner R. Cleveland, seconded by Commissioner Monlezun, the permit was granted. All agreed.**
- **Pine Hills Feed of Calhoun, LLC – 1510 Hwy. 80 E. Calhoun, LA 71225 – Brad Ross approached the Commission – on motion by Commissioner Thompson, seconded by Commissioner Monlezun the permit was granted. All agreed.**
- **Pierre Port Store – on motion by Commissioner Monlezun, seconded by Commissioner R. Cleveland the application was added to the docket for consideration. All agreed. On motion by Commissioner Thompson, seconded by Commissioner R. Cleveland the permit was granted. All agreed.**

On motion by Commissioner Monlezun, seconded by Commissioner Thompson, the following applicants applied for a Class 6X permits and administratively granted and ratified by the Commission.

- **Hop In – 5714 Johnston St. Lafayette, LA 70503**
- **Smart Fuel – 1700 Jackson St. Alexandria, LA 71301**
- **Trahan Hardware, LLC – 5507 Common St. Lake Charles, LA 70607**
- **Saba Food Mart 1, LLC – 3715 Highway 70 South Pierre Part, LA 70339**

4. Violations – No violations heard for the month of May.

5. Market Development business

LPGC Advisory Board – President Artie Cole

- Chase bank reconciliation as of May 8, 2024: \$493,877.74.**
- Guaranty Media contract - postponed**
- Miss Louisiana contract – On motion by Commissioner Monlezun, seconded by Commissioner Thompson, the contract was approved. All agreed.**
- Event Coordinator contract – On motion by Commissioner Thompson, seconded by Commissioner R. Cleveland, the contract was approved. All agreed.**

Randy Hayden with the Louisiana Propane Gas Association approached the Commission. According to Mr. Hayden, Guaranty Media contract has not gone before the advisory board in order to be approved by the Commission. Artie Cole plans to have a meeting with the advisory board. On motion by Commissioner R. Cleveland, seconded by Commissioner Monlezun Guaranty Media contract discussions were postponed. All agreed. Hayden inquired about the contract for WWL-TV. According to Director Robin, WWL-TV and Lamar Advertising have been sent to Procurement for approval. Chairman Cleveland reminded Hayden about the contract process. Chairman Cleveland asked about the contract for Northshore Broadcasting. Per Attorney Hessick, his office has not received that contract. Cole informed the Commission of plans to have contracts approved and to make an appointment to replace David Reed. An

additional appointment has to be made to replace another member. Presently, the board has seven (7) active members. There was an extended discussion about the Event Coordinator contract and the break down for the hourly rates. Per Hayden, the hourly rates (\$185 and \$95) were at the discretion of the previous Executive Director. The rates include transportation, meals, insurance, set up/breakdown for the booths, LPGA, etc. Typically, out of the \$95 hourly rate, the staff is paid \$20 an hour and out of the \$185 hourly rate, the staff is paid \$40. The conversation continued about the reason for the hourly rate as opposed to a paid percentage. Attorney Hessick plans to look into another process better suited to this situation. The Office of Legal Affairs will start working on 2025 contracts in an effort to avoid future delays. On motion by Commissioner Thompson, seconded by Commissioner R. Cleveland, the proposed Event Coordinator contract was approved. All agreed. Cole informed the Commission, as new contracts come forth, he would bring those contracts before the Commission.

6. **Office of Legal Affairs representative** – no comments
7. **Open discussion by Chairman and/or Interim Executive Director** – no comments
8. **Next meeting date** – June 19, 2024 – Baton Rouge, LA
9. **Industry Communication** – no comments
10. **Adjournment** – *On motion by Commissioner Thompson, seconded by Commissioner Monlezun, the meeting was adjourned. All agreed.*