

Liquefied Petroleum Gas Commission (LPGC)
Wednesday, June 21, 2023
10:00 A.M.
7919 Independence Blvd. Baton Rouge, LA 70806 – Room C

Members Present:

Chairman Ira Cleveland
Commissioner Todd Thompson
Commissioner Dominique Monlezun
Commissioner Ricky Lee Cleveland

Also present:

Interim Executive Director ArieSha J. Dents
Attorney Gail Holland
Various Industry representatives

Action Taken:

- I. Called to Order at 10:00 A.M.
- II. Roll Call
- III. Public Comments
- IV. Approval of the minutes from May 24, 2023
- V. New Business
 1. LPGC reports
 - a. Statistical report for May 2023
 - b. Accounting total reports for May 2022/May 2023
 - c. Fire and accidents reports for May 2023
 - d. Compliance audits for May 2023
 2. Possible citations for next meeting
 - a. Regular citations – None
 - b. Insurance citations – None
 - c. Permit renewals – None
 3. Violations to be heard (if applicable)
 4. Applications to be heard (if applicable)
 - Ready Power LLC – Class 2 & Class 5 – permit requirements read into the record – on motion by Commissioner Monlezun, seconded by Commissioner Thompson the permit was granted.
 - Cenla RV – Class 2 - on motion by Commissioner Thompson, seconded by Commissioner R. Cleveland, the permit was postponed. Cenla RV – Class 6 on motion by Commissioner Thompson, seconded by Commissioner Monlezun the permit was postponed.
 - Peter Stewart - Love's Travel Stop #858 – Class 6 & Class 6X – permit requirements read into the record – Chairman Cleveland explained the importance of having certified personnel - on motion by Commissioner Thompson, seconded by Commissioner R. Cleveland the permit was granted.
 - Ponderosa RV Park – on motion by Commissioner Monlezun, seconded by Commissioner Thompson the permit was postponed.
 - Mark Taylor - Taylor Feed LLC – Class 6 – permit requirements read to the permit holder – on motion by Commissioner Monlezun, seconded by Commissioner Thompson the permit was granted.

- Landmark'd LLC – Class 6 – on motion by Commissioner Monlezun, seconded by Commissioner R. Cleveland the permit was postponed.
 - Love's Travel Stop 858, Live Oak & Fuel, and The River Store – Class 6X – permit requirements read into the record – on motion by Commissioner Thompson, seconded by Commissioner R. Cleveland the permits were granted.
5. LPGC Advisory Board
 - a. Executive Session regarding Event Coordinator contract -
On motion by Commissioner Monlezun, seconded by Commissioner Thompson, an executive session was entered regarding Event Coordinator contract. Two additional events were added to the previous contract and the contract was amended to include the Cleans Fuels & Louisiana School Board Association events. Rayden Hayden with LPGA approached the Commission. On motion by Commissioner Thompson, seconded by R. Cleveland Clean Fuels event on April 19-20, 2023 and the Louisiana School Board Association on March 7-9, 2023 were added to the contract. On motion by Commissioner Monlezun, seconded by Commissioner Thompson the \$49,000 Event Coordinator contract was approved. Chairman Cleveland informed Randy Hayden that an itemized list should be provided with all invoices submitted. Chairman Cleveland suggested that Randy Hayden obtain proper approvals rendering any future services. Randy Hayden commented that there are events approaching that he will not be attending because approval has not been granted. Randy Hayden informed the Commission about previous instructions to not follow state government travel guidelines. According to Hayden, the Commission allowed for an increase in fee to cover meals, transportation, room, board, etc. Hayden informed the Commission that his hourly rate is to cover meals, transportation, hotel, etc. According to Attorney Holland, state travel guidelines should be followed. Commissioner Thompson believes the hourly rate should be followed. Hayden will provide a detailed guideline for all expenses.
 - b. Public discussion and vote on Event Coordinator contract and payment/services
 - c. Chase bank reconciliation as of June 14, 2023: \$184,399.76.
 6. LPGC Executive Director – on motion by Commissioner Monlezun, seconded by Commissioner Thompson an executive session was entered.
 - a. Executive session regarding Executive Director
 - b. Public discussion and vote on Executive Director
 - c. Resolution of Executive Director – on motion by Commissioner Thompson, seconded by Commissioner Monlezun, Don Robin was hired as Executive Director at \$100,000 annually.
 7. Commission legislation and/or rule changes - Office of Legal Affairs representative (if applicable)
 8. Open discussion by Chairman and/or Interim Executive Director – Chairman Cleveland extended his thanks to the inspectors and the Commission. He also extended his thanks to Attorney Holland. Interim Executive Director Dents introduced Tanisha Maze – Administrative Coordinator 3 to the Commission. An overview of the contracts was passed out to the Commission.
 9. Tentative meeting date – July 26, 2023 – Baton Rouge, LA
 10. Commission/Industry/Advisory Board communication – Randy Hayden – Louisiana Propane Gas Association (LPGA) approached to the Commission. Marica Bond had her baby recently. Mom and baby are doing well. Storms in North Louisiana left a devastating impact. A new Miss Louisiana was crowned recently. Miss Louisiana will be participating in the Miss American

pageant. Randy Hayden said he is paid by LPGA to attend the Miss Louisiana pageant. There was a brief discussion regarding the Miss Louisiana commercial. Hayden reminded the Commission about the convention and training in New Orleans. Hayden informed the Commission that Artie Cole, Chairman of the Liquefied Petroleum Advisory Board was going to authorize a meeting. According to Chairman Cleveland, the Commission will establish protocols for the advisory board within the next 30 days and he also welcomes suggestions. Hayden discussed the advisory board meeting and being added to the agenda. Chairman Cleveland informed Hayden that the agenda has to be posted 24 hours prior to the meeting. He also addressed the advisory board following Open Meeting laws and meeting in person. Interim Executive Director Dents suggested a cut-off date for proposals submitted to the Commission. According to Hayden, there is at least 12 groups interested in submitting proposals to the Commission. There was a discussion regarding legislation that specifically outlines guidelines for meetings for Americans with Disabilities Act (ADA). Commissioner Thompson stated the guidelines are not required. The discussion continued regarding the meetings and possibly conducting meetings via Zoom. Attorney Holland stated that Governor John Bel Edwards ordered a proclamation for meetings to be conducted via Zoom during COVID but the proclamation has been lifted. In order to conduct a Zoom meeting there has to be a reason for it to be conducted and traveling or scheduling conflicts may not be considered a legitimate reason. The conversation continued and Hayden reminded the Commission that the Chairman of the advisory board must be in attendance and the meeting must be open to the public. Chairman Cleveland stated that a quorum of five (5) advisory board members is necessary to conduct an advisory board meeting. Attorney Holland explained the purpose of an open meeting which allows the public to interact. According to her, Zoom doesn't allow for dialogue. Hayden interjected that Zoom is allowed but there is a lot of stipulations for those meetings. Hayden also reminded the Commission of the accommodations that have to be made for anyone that is physically impaired. Hayden notified the Commission that marketing presentations are made to him and then given to the advisory board. He believes opening the presentations to the public will increase interests and cause for longer meetings. Chairman Cleveland suggested that presentations be submitted in writing from different companies for the advisory board to review. Attorney Holland's suggested staggered meetings. Hayden would like for the advisory board to meet in person 2-4 times a year. No one from the advisory board attended the meeting today. Attorney Holland said a representative from the advisory board should be in attendance. Chairman Cleveland stated that protocols will be established. Hayden will provide summaries of the proposals.

11. Adjournment - On motion by Commissioner Monlezun, seconded by Commissioner Thompson the meeting was adjourned.