

Liquefied Petroleum Gas Commission (LPGC)
Wednesday, November 29, 2023
10:00 A.M.
7919 Independence Blvd. Baton Rouge, LA 70806 – Conference room B

Members Present:

Chairman Ira Cleveland
Commissioner Todd Thompson
Commissioner Dominique Monlezun

Also present:

Executive Director Don Robin
Attorney Steven Stockstill
Various Industry representatives

Action Taken:

- I. Called to Order at 10:00 A.M.**
- II. Roll Call**
- III. Public Comments**
- IV. Approval of the minutes from October 25, 2023** – On motion by Commissioner Thompson, seconded by Commissioner Monlezun, minutes approved.
- V. New Business**
 - 1. LPGC reports**
 - a. Statistical report for October 2023
 - b. Detailed appropriation report recap for October 2023
 - c. Accounting total reports for October 2022/October 2023 – discussion regarding the decrease in revenues due to a decrease in permits.
 - d. Fire and accidents reports for October 2023
 - e. Compliance audits for October 2023
 - 2. Possible citations for next meeting**
 - a. Regular citations – None
 - b. Insurance citations – None
 - c. Permit renewals – None
 - 3. Applications to be heard**

The following applicant applied for a Class 7 permit:

- **DHT Logistics – 2695 W. Vassar Rd. Reese, MI 48757** – On motion by Commissioner Monlezun seconded by Commissioner Thompson, the permit was approved.

The following applicants applied for a Class 6X permit:

- **Hop In #556 – 10221 Coursey Blvd. Baton Rouge, LA 70816** – On motion by Commissioner Thompson, seconded by Commissioner Monlezun, the permit was approved.
- 4. Violations – No violations for the month of November.**
 - 5. Market Development business**
 - a. Chase bank reconciliation as of November 8, 2023: **\$509,928.43** - approximately \$70,000 is encumbered.
 - 6. Office of Legal Affairs representative** – On behalf of Office of Legal Affairs, Attorney Steven Stockstill was present in Attorney Gail Holland's absence.

7. **Open discussion by Chairman and/or Interim Executive Director** – Chairman Cleveland discussed the voting process for the Commissioners. He would like to get clarification on the dealers voting to be specific to the Class 1 & Class 4 dealers. The dealers that have voted previously have only been Class 1 & Class 4 dealers. He would like the verbiage modified with the Office of Legal Affairs' assistance to specify Class 1 & Class 4 dealers.
8. **Tentative meeting date** – December 20, 2023 – Natchitoches, LA
 - Commissioner Cleveland would like to have a two-day meeting for the January meeting. Attorney Stockstill will verify if a two-day meeting is allowed.
 - Selection of tentative 2024 meeting dates –Meetings are set to be held every third Wednesday of each month at 10:00 AM in Baton Rouge, LA
 - Commissioner Thompson inquired about delaying the start time of the meeting in Natchitoches, LA.
9. **Commission/Industry/Advisory Board communication** – On behalf of the Louisiana Propane Gas Association (LPGA), Artie Cole approached the Commission. There was a LPGA meeting with discussions on marketing proposals. The LPGA selected approximately 12 proposals. He reminded the Commission about the LPGA meeting in Natchitoches, LA with a Dutch dinner planned that evening at Merci Beaucoup. All are welcomed to attend. Cole would like to make arrangements to conduct a meeting with the advisory board at Louisiana State Police on December 6, 2023 at 10:00 AM -12 PM. Arrangements will be confirmed later. Artie Cole highlighted the proposals that LPGA will bring before the advisory board
10. **Adjournment** - On motion by Commissioner Monlezun, seconded by Commissioner Thompson the meeting was adjourned.